***THE MEDICAL REHABILITATION THERAPIST (REG.) BOARD OF NIGERIA (MRTB)***

**(FORM D)**

**ACADEMIC ACCREDITATION GUIDELINES FOR PROFESSIONAL TRAINING INSTITUTIONS OFFERING AUDIOLOGY DIPLOMA COURSES IN NIGERIA.**

In line with sections 11-14 of the enabling laws (Decree 38 of 1988/M9 LFN 2004) of the Board MRTB, established for the regulation and control of training and practice of Physiotherapy, Occupational Therapy, Speech Therapy and Audiology, Prosthetic & Orthotic professions in Nigeria hereby **decrees** as follows:

1. **The Programme**

All Profession Training Institutions offering Audiology diploma courses in Nigeria shall be ***recognized, accreditation*** and ***endorsed*** by the Board MRTB.

1. **Diploma**

All Professional Training Institutions offering Audiology diploma courses in Nigeria at diploma level would be headed by a Masters Degree holder of not less than a Principal Officer of 8 to 10 years post qualification experience and registered with the Board MRTB. The head would be assisted with not less than 5 other lectures and Clinical Co-ordinators.

1. **External Examination**

The Registrar or his representatives shall be included to serve as External Examiners in all professional examinations as may be prescribed by the National Universities Commission and the Board.

1. **Certification & Licensing**

After successful accreditation exercise the accredited Institution shall be issued with a certificate/licence of accreditation. The accreditation licence is renewable every three (3) years, but the accreditation certificate is not renewable. Failure to renew this licence as at when due attracts a fine.

1. **Key Areas of Consideration**

The facilities for the course of studies shall include:

1. Adequate numbers of well-ventilated classrooms each with a capacity for not less than fifty students.
2. Student’s Lecture Notes
3. Well-ventilated, and illuminated Audiology Consulting rooms
4. At least two (3) Audiometer rooms
5. Well ventilated and illuminated Endoscopic/Surgical rooms
6. Minimum of ten (10) Office rooms/Staff rooms
7. The Academic Time Table
8. Tutorial and Seminar rooms
9. Examination and Treatment Rooms (affiliate to Teaching Hospitals)
10. Pre-Admission Requirements
11. Reasonable numbers of toilets for the staff and students.
12. Lecture Schedules
13. Practical Exposure
14. External Examiners Reports
15. Student’s Mode of Dressing
16. A departmental library with current textbooks and journals in Audiology
17. A departmental school Bus
18. Health and safety
19. **Facilities and equipments for identification purposes (AUDIOLOGY)**
20. **Physical Facility:-** A purpose-built departmental building that will comprise the followings:-
21. Reception with patient waiting area, table/chair for the receptionist or record clerk. Upright sitting chairs for patients

**Basic Machineries/Equipments and Tools**

Audiometer and Accessories

Tympanometer

Otoscope

Oesophagoscopes – (Negus)

Laryngoscopes – Rigid

Operating Microscope Zeiss and Operating Lamp

Examination Chair (Multidirectional)

Auroscope

Aural Syringe

Aural Forceps

Aural Seculae (metal)

Laryngeal Mirror

Sinus Forceps

Polyp Removing Forceps

Tonsil Separator

Mouth Gag

Jobson Horne Probe

Tracheostomy Set

Diagnosis Trolley

Antral Wash out/Caldwell Luc Tray

Head Mirror

Light Thermometer

Tuning Fork

Sinus Endoscopes (Functional Endoscopic Sinus Surgery set)

Nasal Probe

Aural Speculum

Mastoid Drills & Motor

ENT Consulting Tables with Accessories (M50Plus)

Head Lamps with Transformer (Fiber light with L.S)

Mastoid Surgery Set

Shirely’s Tracheostomy Tubes various sizes

Blue Line Portex Trancheostomy Tube (Plain and cuffed)

Suction Machines

**SAFETY MEASURES**

1. Alarm 2

2. Fire Extinguisher 10

3. Blanket 10

4. Intercom 8

5. Fire assembly point 4

**FINANCIAL OBLIGATION**

The following financial obligation breakdown is for your information and necessary action (s):

1. The Administrative charges and other logistics for the five (5) accreditation team members is one million, eighty one thousand, two hundred and fifty naira (N1,081,250.00) only. This should be paid to the Federal Government Remita’s Account as shown below on or before two weeks to the agreed accreditation date in order to ascertain the readiness of your institution towards the accreditation exercise.
2. Others that should be provided for are:
3. Flight ticket/Transportation
4. 3 days hotel accommodation (a befitting accommodation).

**Bank Details**

* Log on to [www.remita.net](http://www.remita.net)
* Click on pay A Federal Government Agency
* On the name of MDA box, search for Medical Rehabilitation Therapy Board
* On the description field, Complete the field as applied to you
* Then, complete other fields to generate your RRR pin
* Print out the invoice, then go to the bank with the invoice

Thank you

**DR. (MRS.) AKANLE, OLUFUNKE T.**

**REGISTRAR/CEO (MRTB)**